
ST PAUL CATHOLIC CHURCH
MEETING
FINANCE COUNCIL COMMITTEE NOVEMBER 19 , 2014

Present : Rosemarie Etzel, Mike Zignego, Doug Batzler, Jim Dunlap, Fr. Ralph Gross,
Fr. Chuck Wrobel, Jean Hale
Excused : Dan Zehnpfennig, Robert McMahon, Roger Varner, Jerry Sutkiewicz
Guest: Rita Borowski, Mary Kral

1. Agenda was reviewed. Added discussion on K-3 to open topics.

2. Minutes reviewed and accepted.

3. Building and Grounds :

The PLC rooftop software upgrade is complete and the final payment for the units was paid. Training of the software was done and Dick Stevens can access the systems from home for monitoring or changes.

There is leaking along the windows of the gymnasium. Some tuckpointing will have to be done.

John Hale, Steve Beres, and Earl Baumann are investigating the different options and proposals for the repair. Initial proposals for one side of the gym would be about \$14,000.

The software for the door card readers security system was upgraded.

Wonderful turnout for the Parish cleanup on Saturday Nov. 1. Brush and buckthorn along Hwy 83 has been cleared. Brett Achtenhagen, Seasonal Services, will be removing the brush piles this week.

Snow plowing contract was awarded to Major and Sons.

Jeff Zimmerman dropped off the new cemetery sign. Will be installed soon.

4. Pictorial Directory Update : (Jean Hale)

About 350 families have either had their pictures taken, or are scheduled to. Remaining time slots are filling up fast. There have been many good comments on the cameramen.

5. Stewardship Program and census update :

Stewardship letters were sent to all families last week. We have received 107 replies as of this date. 370 census forms have been returned thus far.

6. The Archdiocesan school accreditation team will be on site on Thursday and Friday, November 20 & 21.

7. Request for Fund Raising activities : [Human Concerns]

Requests have been made to have committees submit their fundraising requests at budget time.

1.) Baby bottle project for Woman's Care –

Discussion on the application. Request was accepted with only stipulation being there will be no pulpit presentation.

2.) Outreach to Peru – Coming together in Solidarity

Discussion on the Peru fundraising packet. The following were talked about as possible concerns, comments, and changes.

A.) The flyer that was broken down to show how donations will be used :

- 1.) The panel with the fruit should be removed. This was not part of the presentation to Pastoral Council. Nor was there mention of a need for a dental clinic. Again, dental clinic not part of the "accepted" presentation.**
- 2.) Removal of any monetary values. (ie. \$30, \$100)**
- 3.) Removal of top line – No donation is too small**
- 4.) Removal of Fabiana's picture. (as this is not representative of the target group at large)**
- 5.) More explanation of the filtration system and process of how and to whom they are distributed.**
- 6.) More explanation of the panel on medications – listing of what medications may be needed and why.**
- 7.) For both the mobility devices and glasses, add the words "used or unused"**
- 8.) Item #4 in "Tax-Deductible Donation" box – remove "drop off at Parish or call..." Change to either have Deb's name, or provide email address.**
- 9.) List possible dates of collection for mobility devices and glasses. These will be done at the same time, and only twice a year through calendaring on the Human Concerns calendar.**
- 10.) 2 flyers will have to be produced – one that represents the St. Paul Parish program and one for the program/relationship outside the parish (e.g. MSOE, or outside foundations).**

For the outside organization flyer –

- a.) There should be no mention of St. Paul's Church.**
- b.) Any money contributions/checks from outside organizations, etc., will have to go to St. Claire or the Sisters directly, NOT thru St. Paul's**
- c.) Deb should check with other churches to see how they interface (donated services, direct vs. \$\$ donations) with outside organizations and report that back to Financial Council.**

B.) As far as the actual fundraising forms, resources, and calendaring, please review the following guidelines :

1.) Description of Activity :

- a.) Donation envelope could be targeted for distribution during Lent, 2015, through approval and implementation of Human Concerns Committee calendaring.
- b.) Does donation envelope also need to list other ministries supported by Human Concerns, with a check box to show what the contribution should go to. No monetary values should be listed on the envelope.
- c.) Rather than the fundraising flyer going in the bulletin, baskets could be available with flyers in, or at the end of the pew, or handed out in the gathering space.
- d.) Collection for mobility devices and glasses will be twice a year. (listed on flyer and dates designated through Human Concerns calendaring and occasional bulletin announcements)

2.) Approved with Limitation :

- a.) Fundraising application for Peru “basically” accepted with limitations (see above and below)
- b.) Finance Council needs to review modified/edited flyer before final acceptance.
- c.) Displays pertaining to the fundraiser will be for 1 week, not on-going, in the gathering space.

8. Mortgage Info :

Mortgage update : Principal balance as of October 31, 2014 is \$2,237,077.

Some letters went out to a select few parishioners, for a possible meeting with Father and/or the Stewardship Committee.

9. Financial highlights of October 2014 :

Parish Council retreat	\$1699	Upgrade card reader security systems	\$1099 (1/2 of the bill)
Johnson Controls rooftop units	\$100,000	Electric and Heat	\$6866
School Assessment	\$1850 (annual)	Qrtrly pension payment	\$7327

10. Open topic :

K-3 article in the bulletin : just a feasibility study, no firm action plan

Fr. Ralph mentioned that he is looking for a St. Paul's parishioner, to be the Catholic Stewardship Appeal representative. Our goal is \$30,000.

Respectfully submitted : Doug Batzler

Next scheduled meeting : December 17 6:30PM