



FAMILY VACATION REQUEST FORM

This form is to be returned to the school office no later than two weeks prior to the absence.

Note: If more than 1 child is in middle school, more than 1 form is needed for assignments.

St. Paul School

Date: _____

Student Name(s) _____ Grade(s): _____

Family vacations should be taken when school is not in session whenever possible. A family vacation is defined as an overnight trip. Where circumstances require that a student miss school for a family vacation, the parent/guardian must notify the school prior to the absence and complete this form. Parents/guardians should understand that such absences could affect the student's academic progress. Parent and student are responsible for obtaining missed work and completing in a timely manner.

I request that the above student(s) be excused from school on the following dates: _____

for the following reason (please be specific): _____

Parent/Guardian Signature: _____ Phone: _____

Administrative Approval: _____

Teachers Signatures

K	_____	_____
1	_____	_____
2	_____	_____
3	_____	_____
4	_____	_____
5	_____	_____
6	_____	_____
7	_____	_____
8	_____	_____
Art	_____	_____
Computers	_____	_____
Music	_____	_____
Phy Ed	_____	_____
Spanish	_____	_____