

St. Paul and St. Bruno

School Committee Minutes

November 14, 2016

Present: Matt DeMarais, Cindy Robinson, Jeff Bajczyk, Rita Borowski, Cindy Gaudion, Paul Graff, Ben Holzem, Barb Romanello, and 5 St. Bruno members

Absent: Fr. Chuck, Ed Brady, Pat Donahue, Erin Heaton, Rick Drolet, Joe Siekierski

Guest: Steve Marcus

St. Bruno's Committee ran the meeting

Old Business: Mr. Holzem feels the co-principal is still doing fine and running smoothly. It can be a challenge at times, but both schools have qualified teachers, who are accomplishing plenty. Mr. Holzem tries to solve issues as they arise. One concern which came up through the Town Hall meeting was the safety issue during pick-up and drop-off. A committee with parents and teachers will be formed to evaluate the procedure at St. Paul. It was asked if Mr. Holzem is being spread too thin. And what does the interim period look like? Mr. Holzem explained that he has more paperwork and more meetings to attend – but that is a given. He is 10 minutes from school to school when issues arise that he needs to handle, as well as a phone call away. As both schools move on, all will settle down. Neither school has a discipline issue. He does need to redirect the 3K and 4K students focus for better behavior once in a while. Rita Borowski wanted to know how the schools measure the success of this co-principal process. Some members expressed that it should be through teacher feedback, parent feedback and student performance and activity – putting a greater weight on the teacher feedback. Mr. Holzem expressed his desire to give this process more time. Mr. Holzem says he is committed to both schools.

Marketing: Steve Marcus was asked to attend (by St. Bruno) to discuss marketing strategies for both schools. Marcus is a parish member at St. Bruno for many years. He began helping out in the parish and school about 10 years ago and is credited with creating the Communication Committee at St. Bruno and continues

as its lead. His main goal is currently to maintain the website. In the past he has made postcards, pamphlets, picture books, and pocket folders. His expertise is not the plan, but more of how to process it.

Many ideas were discussed as to how to market the schools and to increase enrollment. St. Paul definitely feels it is through retention. How do we get this message out? Rita Borowski pointed out that we need to set goals and to identify the concerns of families in order to address them.

Our outcome would be to increase by 10 students in each school. St. Paul would like to see us retain at least 16 4K students (number predicted by Mr. Holzem and Rick Drolet). We could be increasing enrollment through the Choice Program's Open Enrollment especially seeing the need in Hispanic households. The committees felt it would be nice to increase enrollment, but still maintaining our educational outcomes.

Alex Milovic (parent at St. Paul), who works for Marquette is helping Mr. Holzem put together a marketing schematic. Finding common bonds between the schools would be beneficial – blending athletic teams, social events, Home and School Committees. Maybe survey the parish families asking each why they do not send their child/ren to a Catholic school. St. Paul has done this and the main reason was financial.

Rita Borowski pointed out the largest growing families are not joining any parish. The groups attend mass, but are noncommittal. St. Paul has 900 families and St. Bruno has 600.

What would be our ultimate enrollment number – 200? And how many years do we commit to reach this goal? Both schools need positive ambassadors getting the word out. Since Stewardship is down, this results in a decline of resources. The Strategic Joint Committee is hoping to meet sometime in January to move forward with the goals the committee set previously. Any marketing plans from schools should be short term.

The Time and Talent sign up is a great place to enlist volunteers for the work force needed to attain some of our goals: marketing, communication (website), social activities, committees etc.

Principal's Report: Mr. Holzem is currently observing both staffs and using the Danielson framework for evaluation.

The Home and School committee recently joined together to discuss joint activities: Winter Carnival and Sweetheart Dance at St. Bruno, and Mother/Son event at St. Paul. Our Trunk or Treat event was a big success at St. Paul hosting over 100 people and hoping to continue this annually. St. Bruno netted about \$200.00 more this year in their annual Vendor Fair.

St. Bruno finally adapted the Power School report cards this year and their first run of report cards went fine. Sue Nelson will be in-servicing the 2 schools on the new Science Standards. St. Bruno is currently looking into ways to adapt to STEM curriculum.

Saints program at both schools went well. St. Paul held a liturgy and Saints Museum and St. Bruno's Saints marched in a parade. Each school's students were able to present saints in a verbal presentation.

Eddie F.(St. Bruno), hosted a rake and clean-up day in the Dousman area.

Grandparents Day was a big success at St. Bruno as well as St. Paul's VIP week held during the successful Scholastic Book Fair.

St Paul's is interviewing candidates for a 3 hour position (afternoon) to assist in the 3K and 4K rooms as our numbers are increasing.

St. Paul ranked high marks in the Mukwonago survey for 4K partnerships. Congratulations to St. Paul 4K teachers who do a tremendous job with the little ones. Our Veteran's Day celebration went well. St. Paul hosted 4 vets who spoke to the students in an All-School program and flag ceremony.

The first Town Hall Meetings were held. Mr. Holzem was pleased with the outcome and is planning on having the meetings monthly. Six parents and 5 teachers attended St. Paul's meeting.

New Business: No added standing committee reports given tonight.

Science Fair was brought up about hosting it during Catholic Schools Week to showcase our students. Mr. Holzem will look into this.

John Lammers is working to get more involvement from the Knights of Columbus at St. Paul.

Mr. Holzem has office hours posted for anyone wishing to speak with him about specific concerns.

Next meeting will be held at St. Paul.

Respectfully Submitted,

Barb Romanello