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ST PAUL CATHOLIC CHURCH  
MEETING

FINANCE COUNCIL COMMITTEE DECEMBER 14, 2015

**Present :** Fr. Ralph, Jerry Sutkiewicz, John Morgen, Roger Varner, Jim Dunlap, Doug Batzler, Sherri Meyer  
**Excused :** Tammy Lindner, Dan Zehnpfennig, Fr. Chuck  
**Guest :** Rita Borowski, Rosemarie Etzel

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1. Agenda was reviewed. Added section 1B.
  - 1B. Introduction of new business manager. (Sherri Meyer)
- 2, Approval of minutes. None provided since secretary was absent from meeting. Someone else did take minutes, but were not provided for this meeting.
3. Building and Grounds :
  - A. Roger provided an update on the new electronic sign. There is still some tweaking on the design, wording, and color, displayed on the screens. Bill Major came in and did some final landscaping around the sign and along Hwy 83. Some electrical was done for a spotlight on the old sign. Looking into lights for the sign near the Hwy D entrance, but is too expensive at the present time.
  - B. HVAC system for the Church gathering space and Chapel : We had some issues with temperature. JCI came out and found a valve needed to be replaced. Things are working well now.
  - C. Reminder that next spring, we'll have to address a freon leak on one of the rooftop units. JCI is aware of the problem.
  - D. We need to address a solution for the light fixtures above the Altar and the Cross. Scissors lifts have been tried, but the Altar layout prevents us from reaching the lights to change the bulbs. We have had a boom lift company come out to discuss our needs, but we don't have an "outside" door wide enough. (need 48 inches, but our widest is 46 inches) Roger will talk to John Hale about the spotlight on the cross.
4. Stewardship Program Update :

As of last week, we had 281 cards returned. Announcements asking for return of the pledge card have been made from the pulpit. A reminder mailing will go out the last week of December or the first week of January.
5. Auction Update :

Rick Kubisch, John Brunner, and Emily Knutson have agreed to lead the effort. Rick has been coordinating the visits with Marriot in Waukesha and a date has been set for 4-22-16. The team is also looking at Bradybrook as a possible site. More walkthroughs are set for this weekend.

**6. Financial highlights of November 2015 :**

Parish Council & Staff Retreat	\$1,197	Stewardship mail out bulletin	\$588
Rediscover Jesus Book	\$1500	Lift to change lightbulbs in church	\$770
Snowplowing for November	\$1365		

An email was sent out to all committees asking if there are any unusual changes/charges that may be happening during the upcoming budget time. If something comes up, the committees should notify Finance Council.

**7. Mortgage Balance :** 1.) \$1,300,000(original note) as of 11/13/15 \$1,284,244  
2.) \$732,935(original note) as of 11/13/14 \$604,935

**8. Human Concerns – Fundraising Applications :**

**A.) Respect Life**

After discussion, the application/renewal was approved with the limitation that the event must end on 01/31/2016.

Also a reminder to Human Concerns that these forms for the 2017 budget should be submitted during February 2016.

**B.) Peru Ministry and Easter Food Drive**

**I.] Easter Food Drive (replacing Thanksgiving Food Drive)**

To take place during Lent of 2016, the weekends from 2/27 to 3/13

Event was approved by Finance Council

**II.] Peru Ministry (collect money for 2016 mission trip)**

After discussion the following was decided :

- a.) Need more details on the fundraising form
- b.) What is the status of the current \$5000 in the account ?
- c.) Do they expect to collect \$5000 more ?
- d.) Submit a new form for the January Finance meeting

Peru item was tabled until January meeting due to more needed information, explanation of historical data on old funds, and more details on the use of the “new” money raised.

**9. Open topic :**

On the January agenda we need to discuss how to coordinate St Paul’s and St. Bruno’s Finance Councils to be on the same chart of accounts and financial statements.

Respectfully submitted : Doug Batzler

Next scheduled meeting : Mon. January 18, 6:30PM, at St. Bruno’s