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## ST PAUL CATHOLIC CHURCH

### Minutes of the Finance Council Committee

LOCATION-ST. BRUNO-SCIENCE ROOM 6:30PM

MEETING: 9-21-16

Attendees: Fr. Chuck ,Jerry Sutkiewicz, John Morgen,Roger Varner, Jim Dunlap, Sherri Meyer, Rita Borowski, Curt Groniger, Mark Sanderson, Tammy Lindner

Excused: Dan Zehnpfennig,

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1. Welcome new committee members, Curt Groniger & Mark Sanderson

- Approval of the minutes of June 20, 2016 meeting. No changes.

2. New Business:

- Finance Committee will establish and use a Corporate Records binder that will organize and hold structure, terms of committee members, meeting minutes, and other supporting documents. Binder will be retained in the Parish Office.
- Length Terms of the Committee members will be modified and finalized at the next mtg.
- Possible New Labor laws were discussed and how it may affect the Parish as an employer. As more details become available, any action that is needed to be taken will be discussed by the Finance Committee.
- Jim Dunlap will contact Nancy Kubacki and any other past member of the Personnel Committee to assist with the process of reestablishing the Personnel Committee. Updates will be available at next meeting.
- Stewardship –
- Tammy Lindner reported on the Stewardship committee and the need to create a Stewardship campaign plan. She will report on this during the Pastoral Council mtg and give update at next Finance mtg.
- Stewardship committee is under the Pastoral Council
- Mass attendance and contribution data was reviewed. Same information is being provided to Pastoral Council. Sherri will initiate process to determine parish members who have stopped making weekly contributions and what actions can be taken to contact these parishioners to understand status of these parishioners. Tammy will place topic on the PC agenda for next mtg.

3. Financial highlights for August

Report on initial results of the School Golf outing. Final numbers will be reported during next mtg.

Mortgage Balances as of August 31<sup>st</sup>, 2016

- 1.) \$1,239,663.99 (see GL account 2720 on balance sheet)
- 2.) \$300,881.21 (see GL account 2710 on balance sheet)

4. Building & Grounds update:

- PLM driveway repair has all been completed except for striping. Parish has not been billed yet until project is fully completed.
- Still awaiting Concrete project around dumpster and Parish Office walk to be started. Mike Zignego is still projecting that work will be done this fall.
- Parish office painting project has not been scheduled yet but is still on plan to be done this fall. Sherri has contacted vendor. Estimated cost of materials will be \$800.00. Labor will be at no cost.
- Parish Office walkway including concrete and railing has been selected for an Eagle Scout project. Details of project will be presented to Building & Grounds committee for approval and then to Finance Council. Spring of 2017 is projected timeframe of completion.

- Jim Dunlap presented preliminary information of the neighbor/house adjacent to the church who has requested approval to repair wall that is deteriorating. Jim will handle legal angle and Roger Varner will assist with engineering advisement for the project. No cost will be incurred by the parish.
- Roger Varner reported that the Church foam core sign facing Hwy 83 will be reattached this week.

Open Topic: Parish Breakfast will be handled by the Knights of Columbus from now on.

Next Meeting: October 17, 7:00pm at St. Paul, Matthew Room