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## ST PAUL CATHOLIC CHURCH

### MINUTES OF FINANCE COUNCIL COMMITTEE

LOCATION-ST. PAUL- MATHEW ROOM 7:00PM, 10-17-16

Attendees: Fr. Chuck (7:30-8:30)John Morgen,Roger Varner, Jim Dunlap,Dan Zehnpfennig  
Mark Sanderson, Rita Borowski

Excused:,JerrySutkiewicz, Sherri Meyer, Curt Gronniger

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1. Approved Minutes from last meeting
2. Old Business:
  - a. Committee make-up-Fr will complete his appointments. Discussion of term limits was deferred to the November mtg.
  - b. New labor laws-Deferred to the Nov mtg.
  - c. Personnel Committee –Jim will contact past and potential members and will report during Nov mtg. High priority for committee: Director Job Description, Handbook, Dealing with new Labor laws.
  - d. Mass Counts/stewardship update- Rita brought updated data information; group had extensive discussion of trend. Very concerning with actual attendance and financial offerings. Rita will identify parishioners who have left (26) and we will organize how we can contact them. Mass Schedule Steering Committee for St Paul and St Bruno's will be mtg on 10/19 to discuss attendance and financial status and what needs to be can be done to improve both.
3. New Business:
  - a. Citizens Bank- Updating all signers on all accounts- done at mtg.
  - b. Stewardship Campaign-Tammy did not attend so no update was given. Mailer from Fr. Chuck was mailed this week. Outline discussion was deferred to Nov Mtg. Tammy will update.
  - c. Adjusted Budget Review-Rita lead the conversation with updated data. Financial trend has not changed in a positive way since fall school and RE programs have started.
  - d. School Principal requested through Rita anapproval to hire a PT Teachers Aid to work 3 hours a day at the rate of \$10.00 resulting in a cost of \$5490. This Aid would assist with K-3,4 afternoons which is needed because of the size and makeup of the classes. Finance Council approved by vote.
4. Budget Comparison & Balance Sheet for September
  - Month end Income \$98,538 less expenses of \$102,236= \$3,697 deficit
  - YTD income for 9-2016 is \$376,824, 9-2015 was \$422,670 = \$45,846 less income YTD at this time last yr.
5. Financial highlights for September
  - \$ 1,926.52St. Andrews-shared insurance expense for 5 months-gym teacher
  - \$16,830.00- PLM for parking lot project
5. Mortgage Balances as of September 30<sup>th</sup>, 2016
  - 1.) \$1,235,303.69 (see GL account 2720 on balance sheet)
  - 2.) \$262,881.21 (see GL account 2710 on balance sheet)
6. Building & Grounds update:

New Business B&G:

  - o JCI-our current HVAC maintenance vendor's contract is coming up by end of year. John Hale has proposed that rather than going to bid this again, that we negotiate the new contract with JCI again and keep the same Techs that know the facility. John Hale will be coordinating this project and is asking for Finance Council to approve this. Any questions can be emailed to Sherri on this.

Old Business updates:

  - o Neighbor adjacent to St. Paul has been completed and according to Roger and Jim it turned out very well.
  - o Wooded Parish Sign has been re-hung with improvements.
  - o Still awaiting Concrete project around dumpster and Parish Office walk to be started. Mike Zignego still projects that the work will be done this fall.

- Parish office painting project- power washing started, ETA on painting is week of 17<sup>th</sup>.
- Parish Office walkway including concrete and railing has been selected for an Eagle Scout project. Details of project will be presented to Building & Grounds committee for approval and then to Finance Council. Spring of 2017 is projected timeframe of completion.

7. Open Topic-none

8. Next Meeting: November 21<sup>st</sup>, 6:30pm at St. Brunos