

**St. Paul School Committee Minutes (Final)**  
**January 8, 2018 6pm, School Library**

Present: Julie Pfeil, Janel Welscher, Matt DeMarais, Ally Blonien, James Maloney, Cindy Robinson, Jim Myers (minute taker)

***Minutes:** Procedure for approval of minutes before posting will be as follows: after receiving first draft of minutes, attending members will have 24 hours to read minutes and make suggestions for changes, then revisions will be made and minutes will then be electronically approved. All members will then get the revised minutes and minutes will be sent to the appropriate sources for posting. This has been an acceptable manner for getting minutes out in a timely manner.*

1. Opening meeting at 6pm with prayer read by Matt DeMarais
2. Cindy Robinson update on choosing an aspect of the Parish Mission Statement to think about and discuss at the next meeting. The “inspirational worship” aspect was chosen for the next committee meeting.
3. Principal’s Report (Ally)
  - a. Christmas music concerts (two) and Polar Express activity were well received by students, teachers, parents and the community.
  - b. Catholic Schools Week update
    - i. The schedule of activities is being finalized and will be sent out to parents.
    - ii. The school open house will be held on Sunday, Jan 28th after Mass.
  - c. A Retzer Center activity is being planned
  - d. A 4K teacher candidate has been identified. The school is in the process of finalizing the selection & hiring process. Barb Romanello to fill-in until new teacher can start.
  - e. Parent meetings have gone well so far. Registration for next year will start on Jan 22nd. It will be very important to that children planning to attend next year are registered during the Jan 22 - Feb 2 time period for proper planning of budgets, teacher assignments, etc
  - f. Update on communication with Fr. Dan regarding planning activities was briefly discussed.
4. Task Force Breakout / Focus
  - a. Fundraising
    - i. Janelle reported SCRIP sales similar to previous years with a slight uptick in general Parish sales.
    - ii. Fish Fry - looking for a school committee Lead person for the March 16<sup>th</sup> date. School children will help with decoration.
    - iii. St. Paul Parish Dinner Auction
      1. school is making several items for auction.

2. Could a table be sponsored to allow attendance of school families who might not normally attend? H&S to be asked is sponsorship of a table for this purpose would be feasible. It is felt that attendance would further highlight the positive aspects of the St. Paul community for school families.

b. Home & School / Community Building

- i. Home & School: Ally provided brief update on H&S activities including “I Love St Paul’s School” T-shirts
- ii. Matt led brainstorming on family outing options in the winter months. Ice skating, sledding get-together (when there is snow!) at a family’s home, Waukesha Janboree get together were all mentioned.

c. Marketing Plan / Update

- i. Matt to start putting together short video(s) of students articulating why they like St. Pauls school to show at different events.
- ii. It was mentioned that the new tax law may have impact on use of 529 plans to fund private school tuition. Further understanding of these very recent changes should be considered for potential use as a part of the marketing campaign.

d. Academic / Student Activities

- i. Beyond the Bell Update - James working to identify service activities
- ii. No further progress on purchase of 3D printer since Dec meeting. It has been communicated that the Finance Council must meet before purchase. This was an unexpected departure from previous protocol for using external grant money for purchases that are identified in the proposal for funding. The delay will impact the timing and use of the 3D printer for St. Paul’s educational and marketing purposes.

5. Recap / Action Steps

- a. The next meeting is scheduled for Monday February 5<sup>th</sup>

6. Closing Prayer at 7:20pm